

### Time planning of Research Project in Nestortool

| No. of weeks        | When                                | Step in Nestortool                        | What ?   | Who?                    |
|---------------------|-------------------------------------|---|--|-------------------------|
| <b>- 12</b>         | 3 months before start               | /   | <ul style="list-style-type: none"> <li>- Visit <a href="#">information meeting about 2<sup>nd</sup> year Master IEM</a>;</li> <li>- Read information about <a href="#">Research Project on the Student Portal</a>;</li> <li>- Check the <a href="#">Research Project assessment form</a>;</li> <li>- Read information about <a href="#">Graduation on the Student Portal</a>;</li> <li>- Search for supervisors and topic (you could start <a href="#">here</a>);</li> <li>- Enroll for the Research Project in ProgressWWW;</li> <li>- <a href="#">Request approval of programme</a>;</li> <li>- Explore the Nestortool in 'Master's Thesis IEM Progress' under 'Organizations' in MyUniversity.</li> </ul> | Student                 |
| <b>-12 until -2</b> | 3 months until 2 weeks before start | <b>1. Intake (&amp; application) form</b> | Fill in the Intake (& application) form(s)   | Student                 |
| <b>-2 until 0</b>   | 2 until 0 weeks before start        | <b>2. Start form</b>                      | Fill in the Start form   | Student                 |
| <b>0</b>            | <b><u>Start</u></b>                 | /   | <ul style="list-style-type: none"> <li>- Write Research Proposal (see <a href="#">form</a>);</li> <li>- Meet regularly with supervisor(s).</li> </ul>  | Student and supervisors |
| <b>4</b>            | 1 month after start                 | <b>3. Research proposal</b>               | Upload Research proposal   | Student and supervisors |
| <b>12</b>           | 3 months after start                | <b>4. Midterm evaluation</b>              | Upload Midterm evaluation form (see <a href="#">form</a> ), to be filled in by you and supervisors together  | Student and supervisors |
| <b>16</b>           | +/- 4 months after start            | <b>5. On schedule?</b>                    | Fill in "On schedule" form   | Student and supervisors |
| <b>17</b>           | 1 month before end                  | /   | Hand in Draft version thesis with supervisor   | Student                 |
| <b>19</b>           | 2 weeks before end                  | /   | <ul style="list-style-type: none"> <li>- Hand in Final version thesis with supervisor;</li> <li>- After approval from supervisor: <a href="#">Plan colloquium</a>.</li> </ul>  | Student                 |
| <b>21</b>           | End project                         | /   | Colloquium   | Student and supervisors |
| <b>21</b>           | End project                         | /   | Upload <a href="#">thesis in thesis repository</a>   | Student                 |
| <b>21</b>           | End project                         | <b>6. End of project</b>                  | Fill in "end of project" form  | Student                 |